



## Candy Santos

### Administrative Assistant

[csantos@ahdootwolfson.com](mailto:csantos@ahdootwolfson.com)

Phone: 310-474-9111

Fax: 310-474-8585

Candy Santos joined Ahdoot Wolfson, as the Firm Administrator and Executive Assistant in 2011. As an executive assistant to the principals of the firm for the past decade, Ms. Santos has extensive experience with a plethora of administrative tasks. She also manages all aspects of the firm's office operations, including but not limited to, record-keeping, accounting, billing, bookkeeping, and purchasing.

After graduating with double majors from colleges in the Philippines, Ms. Santos migrated to the United States in 2010. Before joining Ahdoot Wolfson, she managed a restaurant and volunteered her expertise as a registered nurse at local hospitals.

## Education

- Concordia College, Bachelor of Science
- St. Scholastica's College, Bachelor of Science